

Associated Students of Mesa Community College

BYLAWS

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1 **TITLE 1 STUDENT SENATE**

2
3 **ARTICLE 1: ENACTING LEGISLATION**

4
5 **SECTION 1 PROPOSING LEGISLATION**

6 Proposed legislation, whether it is a bill, resolution, act, et cetera, for Student Senate requires sponsorship
7 from the author of such legislation, and a minimum of two (2) Senate co-sponsors before being
8 introduced.

9
10 **SECTION 2 SUBMITTING LEGISLATION**

11 Legislation with the required sponsorship must be submitted to the Executive Vice President of ASMCC
12 one week prior to being introduced to the Student Senate.

13
14 **SECTION 3 MASS PRODUCTION OF SENATE LEGISLATION**

15 Upon submitting a bill to the Executive Vice President of ASMCC, the Vice President of Communication
16 of ASMCC shall make the legislation available to the Student Senate membership.

17
18 **SECTION 4 VERIFYING LEGISLATION**

19 Upon passage of legislation by the Student Senate, the Executive Vice President of ASMCC, or Senate
20 Officer presiding, shall sign such legislation as verification of the final copy of the legislation and place
21 the final copy before the ASMCC President immediately.

22
23 **SECTION 5 CONDITIONS FOR SIGNATURE**

24 The ASMCC President shall have three (3) working days from the vote of Student Senate to:

- 25
26 A. Approve the Senate legislation by signing it.
27 B. Veto the Senate legislation, returning the entire legislation to the Student Senate.
28 C. Veto a portion of the Senate legislation, returning line items back to the Student Senate.
29 D. If after three (3) working days following Student Senate passage the President does not sign or veto the
30 Senate legislation, such legislation will have the same effect as if it were signed by the President.

31
32 **SECTION 6 RECONSIDERATION OF VETOED LEGISLATION**

33 When Student Senate receives vetoed legislation, a motion to reconsider the bill must be made. If the
34 motion passes, the Student Senate may debate and make amendments to the entire legislation or the
35 vetoed line(s). Only the lines vetoed may be amended in the case of a line item veto. If the original
36 motion to reconsider fails, the legislation cannot be debated and the veto is upheld.

37
38 **SECTION 7 VETO OVERRIDE**

39 After debate has ended on the reconsidered legislation, including all new amendments, a vote to override
40 the vetoed legislation shall occur. In accordance with the ASMCC Constitution, a two-thirds (2/3)
41 majority vote in the affirmative is required to override vetoed legislation, with or without amendments. If
42 overridden, the legislation becomes effective without the President's signature. If the vote fails, the veto is
43 upheld.

44
45 **ARTICLE 2: QUALIFICATIONS FOR CLUB SENATORS AND SENATORS AT LARGE**

46
47 **SECTION 1 SENATORS**

48 To serve as a voting Club Senator or Senator at Large of the Student Senate, Senators must meet the
49 following qualifications:

50

- 51 A. Must be enrolled in at least six (6) credit hours at Mesa Community College.
- 52 B. Must have a cumulative GPA of at least 2.0 at Mesa Community College, or, if being a student's first
- 53 semester at Mesa Community College, must have a GPA of 2.0 at a previously attended institution.
- 54 C. Senators representing a student club/campus organization must have the approval of the club in a
- 55 manner that the club decides.
- 56 D. Senators at Large must be confirmed by the Student Senate by the majority vote (50% + 1 vote) in the
- 57 affirmative. Senators at Large cannot be affiliated with any club or student organization on campus.

58
59 ARTICLE 3: RULES OF THE STUDENT SENATE

60
61 SECTION 1

62 Senate Regulation is adopted pursuant to the ASMCC Constitution, Article VI, § 1(b)(3), which states,
63 "The Student Senate shall have the ability to create, revise and amend Bylaws that govern Student Senate
64 procedure and ASMCC activities." The Regulations are created to fulfill that mandate and constitute Title
65 1 Article 5 of the ASMCC Bylaws. Should any conflict arise between these Regulations and any other
66 title of the Bylaws, the Regulations govern absolute. Should these Regulations conflict with the
67 Constitution; the Constitution controls. At points where these Regulations depart from "Robert's Rules of
68 Order: Newly Revised" these Regulations take precedent pursuant to the ASMCC Constitution Article
69 VI, § 1(e)(4). These Regulations shall govern all meetings of the Student Senate, its committees and
70 subcommittees. Where there is no rule within these Regulations that applies to any given situation,
71 "Robert's Rules of Order: Newly Revised" shall govern. Student Senate Regulation shall continue from
72 one session to the next; unless altered as provided in the Regulations.

73
74 SECTION 2

75 The Chair of the Senate shall enforce the rules of procedure and, subject to them, rules on points of
76 debate. The Chair directs discussion, accords the right to speak, puts all questions to vote, and announces
77 decisions. At any time, the Chair may propose the adoption of any procedural motion with vote by the
78 Senate, or rule a procedural motion out of order. At any time, the Chair may address the Senate or any of
79 its Committees.

80
81 ARTICLE 4: QUORUM

82
83 SECTION 1 FIFTY PERCENT PLUS ONE

84 Pursuant to Article VI, § 1(c)(2) of the Constitution of the Associated Students of Mesa Community
85 College, a quorum of fifty percent plus one (50%+1 vote) of the actively attending Student Senate
86 membership shall be in attendance before any official business may be conducted.

87
88 SECTION 2

89 A quorum will be established by the ASMCC Student Senate at the first Student Senate meeting of each
90 semester, which will be the minimum requirement set for quorum. In the event that a minimum of ten (10)
91 Senators do not attend this meeting, setting of quorum shall be deferred until the minimum can be
92 satisfied.

93
94 ARTICLE 5: OBSERVER STATUS

95
96 SECTION 1

97 The Student Senate shall grant observer status. Observers do not meet general membership requirements
98 for Student Senate; appointed observers will not hold voting rights during Senate proceedings. Observer
99 status shall grant the observer the right to speak and to rise under procedural motions during session.
100 Observers are required to follow all other senate regulations and rules of order.

102 SECTION 2
103 Permanent observer status shall be granted to the President of MCC, the Director of Student Life and
104 Leadership, and the President of the Events Programming Council.

105
106 SECTION 3
107 Three non-permanent observers shall be nominated and voted upon by the Student Senate at any time
108 within the academic year. Ratification of a nominee shall require a 2/3 vote by the Senate body.

109 **TITLE II EXECUTIVE CABINET**

110 ARTICLE 1: CABINET MEMBER RESPONSIBILITIES

111 SECTION 1

112 All Cabinet Members shall:

- 113
114
115
116
117 A. Keep minutes of all meetings and submit copies of minutes to the Executive Board within four (4)
118 business days of the meetings.
119 B. Attend Cabinet Meetings and give regular reports to the Executive Board.
120 C. Attend and give reports to the Student Senate, as needed.
121 D. Recruit volunteers for their office, as needed.
122 F. Other duties as assigned by the Executive Board.

123 ARTICLE 2: QUALIFICATIONS FOR APPOINTMENT TO THE EXECUTIVE CABINET

124 SECTION 1

125 To be considered for appointment as Member of cabinet, candidates shall meet the following
126 qualifications:

- 127
128
129
130 A. Candidates must be enrolled in at least six (6) credit hours at Mesa Community College.
131 B. Have a cumulative GPA of at least 2.0 at Mesa Community College, or if it is a student's first semester
132 at Mesa Community College, must have a GPA of 2.0 or higher at a previously attended institution.

133 SECTION 2 APPOINTMENT OF CABINET MEMBERS

134 The President of the ASMCC must submit legislation to the Student Senate requesting the confirmation of
135 Cabinet Members. Cabinet confirmations require a simple majority (50%+1 vote) vote in the affirmative
136 of the Student Senate.
137

138 **TITLE III STUDENT COURT**

139 ARTICLE 1: PRESIDENTIAL APPOINTMENT OF JUSTICES

140 SECTION 1

141 The President of the ASMCC appointing court positions must submit legislation to the Student Senate
142 requesting the confirmation of Student Court Justices. Confirmation of Justices requires a simple majority
143 7 (50%+1 vote) vote in the affirmative of the Student Senate.
144

145 ARTICLE 2: QUALIFICATIONS FOR APPOINTMENT

146 SECTION 1 QUALIFICATION FOR APPOINTMENT

151 To be considered for appointment to serve as a Justice on the Student Court, candidates shall meet the
152 following qualifications:

- 153
- 154 A. Appointees must be enrolled in at least six (6) credit hours at Mesa Community College.
- 155 B. Have a cumulative GPA of at least 2.0 at Mesa Community College, or, if being a student's first
- 156 semester at Mesa Community College, must have a GPA of 2.0 at a previously attended institution.
- 157 C. Student Court Appointees cannot be ASMCC officers or Cabinet members.

158
159 **ARTICLE 3 STUDENT COURT POLICIES AND PROCEDURE**

160
161 **SECTION 1 COURT RULES AND PROCEDURE**

162 The Student Court Justices have the authority to create the Policy and Procedure of the Court titled "The
163 Rules of the Mesa Community College Student Court." If at any time these Rules conflict with the
164 Bylaws the Rules govern absolute. If any conflict arises between the Constitution and these Rules the
165 Constitution controls.

166
167 **TITLE IV ASMCC POLICIES FOR CLUB PARTICIPATION WITH**
168 **ASMCC**

169
170 **ARTICLE 1: CAMPUS SPONSORED CLUBS AND ORGANIZATIONS**

171
172 The students of Mesa Community College shall have the option of creating ASMCC recognized clubs and
173 organizations to fulfill the interests and needs of the student body.

174
175 **SECTION 1 ANNUAL CLUB REVIEW AND REGESRTATION**

176 All established campus-sponsored clubs and organizations shall annually submit two copies of their
177 constitution to the Chair Pro- tem of the ASMCC Cabinet for review. Following review and approval, the
178 Chair Pro- tem of the ASMCC Cabinet shall submit one copy of the club's constitution to the Executive
179 Board for additional approval. The second copy shall be submitted to the Director of Student Life and
180 Leadership.

181
182 **SECTION 2 CLUB RENEWAL AFFIDAVID**

183 Continuing campus sponsored clubs and organizations may submit an affidavit that the previous year's
184 constitution is still valid, provided that ASMCC has a verifiable copy of that club's constitution.
185 Constitution/affidavits may be submitted to the Chair Pro- tem of the ASMCC Cabinet.

186
187 **SECTION 3 ESTABLISHING A RECONGNIZED ASMCC CLUB OR ORGANIZATION**

188 When a group of students wishes to organize and be officially recognized by ASMCC, those students
189 shall:

- 190
- 191 A. Submit a proposal to the Secretary of Involvement for review.
 - 192 i. The proposal must demonstrate that the new club is sufficiently differentiated from existing clubs or
 - 193 organizations.
 - 194 ii. After a satisfactory review by the Secretary of Involvement, he shall recommend that the club draft a
 - 195 constitution.
 - 196 iii. Following the approval of the new club proposal the Secretary of Involvement shall create a club file.
- 197 B. Submit a petition to the Attorney General for verification of student interest.
 - 198 i. Upon approval of the proposal from the Secretary of Involvement, the club sponsors shall circulate a
 - 199 petition bearing the name and purpose of the club throughout the campus.

- 200 ii. Upon satisfactory review of the petition and verification of the signatures, the Attorney General shall
201 notify the Executive Board.
- 202 C. Submit a constitution to the Attorney General for review.
- 203 i. After a satisfactory review, the Attorney General shall present the proposal to the Executive Board for
204 approval.
- 205 D. In order to become recognized as active, a club must meet all other criteria as listed in the Constitution
206 and Bylaws.
- 207 E. If the application for a recognized club is denied or the application process takes more than thirty (30)
208 days, the requesting club may appeal the decision to the ASMCC Student Court.
- 209 F. Clubs reserve the right to charge and regulate dues paid by its members.

210 SECTION 4 CLUB REQUIREMENTS FOR REGISTERED STATUS

211 Clubs are required to:

- 212
- 213
- 214 A. Have at least six (6) members.
- 215 B. Respond to the requests of the Executive Board.
- 216 C. Notify the Executive Vice President of a club designated Senator.
- 217 D. Clubs must adhere to the ASMCC Constitution and Bylaws in order to maintain ASMCC registered
218 status.
- 219 E. The registered status of a club may be withdrawn for any of the following reasons:
- 220 i. A written request signed by the President of the club and the club advisor.
- 221 ii. Violation of college rules, regulations, or policies by the club.
- 222 F. Unregistered or inactive clubs are not permitted to hold Student Senate seats or receive ASMCC funds.
- 223

224 SECTION 5 ACTIVE CLUB CLASSIFICATION

225 Active club classification refers to clubs who meet regularly (at least once a month), regularly participate
226 in ASMCC sponsored activities, hold ASMCC Student Senators, and adhere to the rules of ASMCC and
227 MCCD. This status will be reviewed by the Chair Pro- tem of the ASMCC Cabinet.

228

229 ARTICLE 2: SPECIAL INTEREST GROUPS

230 SECTION 1 DEFINITION

231 An ASMCC recognized organization at MCC not opting to be recognized as a club shall be classified as a
232 Special Interest Group. Ultimate sanction rests with the President of MCC. Special interest groups are
233 prohibited from holding Student Senate Seats.

234

235 SECTION 2 REQUIREMENTS

236 Special interest groups shall submit a mission statement to the Chair Pro- tem of the ASMCC Cabinet for
237 review who in turn shall submit the document to the Executive Board and the Senate Judicial Committee
238 for approval. Records of activities, periodic review, and other information regarding special interest
239 groups shall be the responsibility of the Chair Pro- tem of the ASMCC Cabinet.

240

241 TITLE V DISMISSAL OR SUSPENSION

242 ARTICLE 1: GROUNDS FOR SUSPENSION

243 SECTION 1

244 Suspension or Dismissal is warranted when the subject:

- 245
- 246
- 247
- 248
- 249 A. Receives a suspension from the college.

- 250 B. Is absent, without prior or good reasonable excuse, from three consecutive or four cumulative
- 251 scheduled meetings of an ASMCC governing body of which the subject is an official voting member
- 252 during one semester. Two tardies shall constitute one absence.
- 253 C. Conviction of a felony crime during term of office.
- 254 D. Failure to meet or maintain the qualifications for the office as established in the Constitution and
- 255 Bylaws.
- 256 E. Failure to responsibly fulfill the duties of the Office as established in the ASMCC Constitution and
- 257 Bylaws.

258

259 **TITLE VI ASMCC OFFICER ELECTIONS**

260

261 **ARTICLE 1: EXECUTIVE OFFICER QUALIFICATIONS**

262

263 **SECTION 1 ENROLLMENT STATUS**

264 Only students of Mesa Community College and extended campuses are permitted to participate in the

265 ASMCC Executive Officer nomination, campaigning, and election process.

266

267 **SECTION 2 CREDIT HOUR REQUIREMENTS**

268 To be considered for application, nomination and election of an Executive Officer, a student must be

269 enrolled in at least 6 or more credit hours at MCC.

270

271 **SECTION 3 ACADEMIC REQUIREMENTS**

272 Academic requirements for Executive Officers are:

273

274 A. A minimum cumulative GPA of 2.5 or higher.

275 B. Must have completed a minimum of six (6) college credit hours when term of office commences

276 C. Shall maintain and pass at least six (6) college credit hours per semester at MCC during the Fall and

277 following Spring semester.

278

279 **SECTION 4 FURTHER REQUIREMENTS**

280 To be considered for application, nomination, and election of an Executive Officer, a student must:

281

282 A. Obtain 50 signatures from MCC students supporting their effort to run for office.

283 B. Provide two (2) letters of recommendation from people with knowledge of the applicant's leadership.

284 These letters of recommendation cannot be from family members of the applicant.

285 C. Have previous experience serving as an ASMCC officer, Cabinet member, senator, or volunteer of

286 campus clubs, if the candidate is applying for the offices of ASMCC President or ASMCC Executive

287 Vice-President.

288

289 **SECTION 5 TERM LIMITS**

290 No student may hold the same office for more than two one-year terms.

291

292 **ARTICLE 2: ELECTION PROCEDURE**

293

294 **SECTION 1 THE APPLICATION/NOMINATION PROCEDURE**

295 A. Applications must be returned to the Office of Student Life and Leadership desk (located in the Kirk

296 Center) by the specified time announced publicly by the Elections Committee.

297 B. Applicants must submit to a verification of information on application forms.

298 C. Candidates/Nominees must attend a meeting held by the Elections Committee on the specified date by
299 the Committee in order to review with candidates the rules, regulations and procedures of the
300 campaigning process.

301

302 ARTICLE 3: CAMPAIGNING RULES

303

304 SECTION 1 CAMPAIGNING START DATE

305 The posting of campaign material may not begin until the date specified by the Elections Committee.
306 Violation 15 of this rule warrants disqualification.

307

308 SECTION 2 APPROVAL OF CAMPAIGN MATERIAL

309 Materials to be used by the Applicant/Nominee must be reviewed by the Student Life and Leadership
310 Program Advisor or Specialist or the Director of Student Life and Leadership. Material requirements are:

311

312 A. Posters may not be larger than 3x6 feet.

313 B. Flyers or handouts may not be placed in the parking lot.

314 C. The distribution of money is strictly forbidden from the campaigning process. Violation of this rule is
315 automatic disqualification.

316 D. Campaign materials must comply with maintenance facility guidelines.

317 E. Applicants/Nominees may not place more than 50 posters on campus and may not be within 3 feet of
318 any other stake.

319 F. Posters on stakes may not exceed 22"x28"

320 G. Handbills/flyers can be no larger than 11"x8" and are limited to a number of two thousand (2,000).

321

322 SECTION 3 CAMPAIGNING SPENDING LIMIT

323 A one-hundred dollar (\$100.00) spending limit is placed on the cost of campaign materials. The set
324 amount (\$100.00) includes donated money and materials at market rate. Receipts of spending for
325 materials must be turned into the Elections Committee Chair by the final Election Day.

326

327 SECTION 4 CAMPAIGNING DISTANCES FROM ELECTION BOOTHS ON ELECTION 328 DAYS

329 A. At the MCC Southern & Dobson Campus, candidates and campaigning materials must maintain a
330 distance of 50 feet from the polling booth.

331 B. At Red Mountain and satellite campuses a 20 foot distance shall be maintained.

332

333 SECTION 5 CONFLICTS OF INTERESTS

334 A. Applicant/nominees and/or campaign volunteers may not be part of the Executive Board Election
335 Committee, Student Court, or the Elections Committee, and are prohibited from participation in ballot
336 preparation and/or vote tabulation.

337 B. The ASMCC computers, materials and/or equipment are off limits to candidates.

338

339 SECTION 6 SABOTAGE OF ANOTHER CANDIDATE'S CAMPAIGN

340 Candidates may not sabotage another candidate's campaign. Sabotage includes but is not limited to
341 tearing down, defacing, or hiding a candidate's poster and/or materials or having it done by others; or
342 slandering or libeling a candidate; or directly or indirectly harassing a candidate.

343

344 SECTION 7 CAMPAIGN MATERIAL CLEANUP

345 Candidates are solely responsible for cleanup of all campaigning materials on all campuses by a date
346 specified by the Elections Committee. This includes, but is not limited to flyers, posters, and handbills.

347

348 ARTICLE 4: VOTING GUIDELINES

349 SECTION 1 VOTER ELIGIBILITY

350 All voters must be students of the ASMCC student body and must be able to furnish a valid student ID to
351 establish eligibility. Each student is entitled to one vote only.

352
353 SECTION 2 VOTING BOOTHS/TABULATION

354 A. Voting tables will be staffed by ASMCC officers, Cabinet members, and committee members.

355 B. Voting tabulation will be counted by the specified date and time set by the Elections Committee.

356 C. Vote tabulation will be conducted by the Elections Committee Chair and the Director of Student Life
357 and Leadership.

358 D. The Elections Committee Chair, Director Student Life and Leadership, or Dean of Student Services
359 may disregard any questionable votes.

360 E. A Candidate for ASMCC office may cast his or her vote only when accompanied by a representative of
361 the Elections Committee in accordance with the Elections Committee sighting ASMCC Bylaw Title VI
362 Article 4, "Voting Guidelines".

363
364 ARTICLE 5: DISQUALIFICATION AND APPEAL

365
366 SECTION 1 DISQUALIFICATION

367 Failure to adhere to rules will lead to disqualification by the Elections Committee by a unanimous vote in
368 the affirmative.

369
370 SECTION 2 APPEAL

371 Any student wishing to appeal a disqualification may file a petition to the Student Court (see ASMCC
372 Constitution, Article V, Section 1: Student Court).

373
374 ARTICLE 6: COMMITTEE SELECTION OF A CANDIDATE

375
376 SECTION 1

377 A. If there are no candidates running for an office, the Election committee will set guidelines to provide
378 time for more applications.

379 B. The applications will then be reviewed by the Election Committee consisting of at least one (1) current
380 Executive Board Officer, one (1) Program Advisor/Specialist from the Office of Student Life and
381 Leadership, one (1) student not currently holding a position in ASMCC, and the elected Executive Board
382 Officers of the year to come.

383 C. The Election Committee shall vote an applicant into office by means of a simple majority vote (50%
384 +1 vote).

385
386 **TITLE VII SENATE FISCAL POLICY**

387
388 ARTICLE 1: ASMCC RESERVE 910 ACCOUNT

389
390 SECTION 1

391 A 910 account be created for funds acquisition and deposit.

392
393 SECTION 2

394 This account will be managed by the Student Senate.

395
396 SECTION 3

397 Funds appropriation from the account can only be approved through passage of legislation by the Student
398 Senate.

399 SECTION 4

400 A report on account activity must be provided to Student Senate upon request or to any Senator by the
401 same process by which information is normally requested from the Executive Board.

402

403 ARTICLE 2: INACTIVE CLUBS ACCOUNT CLOSURE POLICY

404

405 SECTION 1

406 Any club that sees no activity for two semesters forfeits rights to funds remaining in their 910 accounts

407

408 A. Clubs that anticipate inactivity, for any reason, that exceeds two semesters may provide, by formal
409 written statement, a notice of inactivity that clearly specifies reasons for the anticipated inactivity. This
410 statement must be signed by the club's President and the current club Advisor.

411 B. Providing a statement of inactivity will secure a club's 910 account and the funds therein for each
412 semester that the statement is submitted and two subsequent semesters.

413 C. Declared inactivity will begin on the first day of the semester following the submission of the
414 statement of inactivity.

415 D. "Two semesters" shall be defined as: one academic year, beginning with the fall semester and ending
416 with the spring semester of that year.

417

418 SECTION 2

419 Activity must be proven by submission of a statement of activity form and/or 910 account activity before
420 the end of the second semester in which the club has been inactive.

421

422 SECTION 3

423 Funds from inactive club accounts will be transferred to the ASMCC Reserve 910 account.

424

425 A. A club must be given notification of their inactivity at the email address that they have provided 30
426 days prior to funds being seized and their 910 account being closed.

427 B. If a club meets the stipulations for being considered active, before the funds are withdrawn from their
428 910 account, the club will be considered active and the funds will remain in the club's 910 account.

429

430 SECTION 4 CLUB REACTIVATION

431 A. Documents received from a club that has become inactive will be archived and made available to
432 reactivate the club at any time.

433 B. Clubs that have been inactive for a length of time that has resulted in the 910 account of that club being
434 closed will be eligible to receive seed funds upon reactivation and will be considered a new club.

435

436 ARTICLE 3: FUNDS REQUESTS

437

438 SECTION 1

439 A. Any funds request over \$499.99 requires that the requesting club or organization submit 5% of the
440 total request in order to be considered. Club funds request contributions will increase by 5% for every
441 500.00 requested over the amount of \$999.99.

442 B. Clubs may not request more than a total of \$3000 in any one academic year.

443 C. Funds request legislation, for the purpose of requesting funds for fund raising, must specify the
444 anticipated profit and a date by which fund raising will be completed. Funds requested for fundraising
445 must be returned to ASMCC within 30 days of the date that that fundraising is scheduled to be completed.

446 D. Failure to reimburse any funds owed to ASMCC will result in the following action:

447 i. Suspension a club's ability to request additional funding until arrears are paid in full. This does not
448 apply to inactive clubs that had previously owed a debt to ASMCC.

449 ii. Suspension of the club's voting rights in Senate; this is limited solely to a Senator's right to vote.

450 ARTICLE 4: ASMCC SCHOLARSHIP FUND

451

452 SECTION 1 ELIGIBILITY

453 Applicants must meet the following criteria to be considered eligible for ASMCC scholarship funds:

454

455 A. Be a currently enrolled student of Mesa Community College

456 B. Have accrued, or be in the process of accruing six (6) credit hours from Mesa Community College

457 C. Have a minimum 2.0 grade point average at Mesa Community College

458 D. Must submit a statement of need

459 i. if 2.0 grade point average is not met, statement of need must be signed by two faculty or staff members
460 of Mesa Community College

461 E. A bill or another appropriate document must be provided to validate the stated need. Suitability of the
462 document shall be determined at the discretion of the Executive Board.

463

464 SECTION 2 APPROVAL

465 A. A FERPA trained student donor fund committee consisting of the Executive Board of ASMCC and the
466 non-voting ASMCC Advisor will review and approve all applicants on a case-by-case basis.

467 B. When Senate is in session, a funding request will be submitted to the Student Senate by the Executive
468 Board of ASMCC for majority approval.

469 i. Student Donor Fund requests will take precedence over all other student senate business (except for
470 article of impeachment)

471 ii. Student Senate cannot amend Student donor funds requests

472 iii. If Senate is not in session, the student donor fund committee will have the authority to issue student
473 donor funds.

474 iii. If quorum is not met when the donor fund request is on the agenda, the donor fund request will be
475 immediately approved and funds will be issued.

476